

TCIFD Meeting Minutes – November 27, 2023

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, November 27, 2023. The meeting was held at 1255 W. Caroline Ln, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:45 p.m. by Megan Conrad.
- B. Roll Call: Chairman – Megan Conrad, Clerk Sharlan Pierce, and member James Carter and Will Carter. (Kris Michell - absent)

Item 1: Review and approval of the governing board meeting minutes of October 16, 2023 (TCIFD #23-028):

Motion by Pierce / 2nd by W. Carter: To approve the October 16, 2023 meeting minutes; Passed 4-0 (Absent – K. Michell).

Item 2: Call to the Public:

No public.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #23- n/a):

There was no report from the city.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: September and October (TCIFD #23-029):

The financial reports were reviewed for the board by Administrative Manager Vaughn for September and October 2023 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2nd by W. Carter: To accept the financial reports as presented; Passed 4-0 (Absent– K. Michell).

- b) Review of invoices / payables and authorization for payment (TCIFD #23-030):

The invoices for September and October (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,679.98) Angela Bertram, CPA (\$350); City of Tempe \$133,762 (½ half of contract services)

Motion by Pierce / 2nd by W. Carter: To approve the invoices in the amounts as presented; Passed 4-0 (Absent – K. Michell).

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Item 5: Consideration of items for the agenda of the Tempe County Island Fire District’s next scheduled meeting (January 22, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #23-031).

- Standard agenda items
- Due to a conflict, the board meeting is being moved to Monday, January 29, 2024.

Item 6: Announcements:

None

Item 7: Adjourn: Motion by Pierce / 2nd by W. Carter: To adjourn the meeting 6:03 p.m.; Passed 4-0 (Absent K. Michell).

TCIFD meeting minutes approved: January 29, 2024.

Megan Conrad, Board Chair

Sharlan Pierce, Board Clerk

James Carter, Board Member

Kris Michell, Board Member

Will Carter, Board Member