

TCIFD Meeting Minutes – May 23, 2022

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, May 23, 2022. The meeting was held at 1255 W. Caroline Ln, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:45 p.m. by Chair Conrad.
- B. Roll Call: Chair Megan Conrad, Clerk Sharlan Pierce and members Kris Michell.
(Absent – J. Carter)

Item 1: Review and approval of the governing board meeting minutes of March 28, 2022. (TCIFD #22-010):

Motion by Pierce / 2nd Michell: To approve the March 28, 2022 meeting minutes; Passed 3-0. (Absent – J. Carter)

Item 2: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (TCIFD #22-011)

Will Carter is interested in the vacant position on the Tempe County Island Fire District. There was a general discussion among the board.

Motion by Pierce / 2nd by Michell to appoint Will Carter to the vacant position on the governing board pursuant to A.R.S. §48-852(B); Passed 3-0. (Absent. – J. Carter)

Item 3: Call to the Public:

None.

Item 4: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #22-n/a):

No report – No action taken

Item 5: Consideration of district financial matters:

- a) Review of monthly financial reports: March, & April (TCIFD #22-012):

The financial reports were reviewed for the board by administrative manager Vaughn for March & April provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2nd by Michell: To accept the financial reports as presented; Passed 4-0. (Absent – J. Carter)

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b) Review of invoices / payables and authorization for payment (TCIFD #22-013):

The invoices for March and April (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$2,122.88); Angela Bertram, CPA (\$292.50); City of Tempe – 2nd half of fire services contract (\$122,593).

Motion by Pierce/ 2nd Michell by: To approve the invoices in the amounts as presented; Passed 4-0. (Absent – J. Carter)

Item 6: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 25, 2022 at 5:45 p.m. local time for a public hearing prior to adoption (TCIFD #22-014). (Absent – Carter)

Administrative Manager Vaughn discussed the proposed budget for FY 22/23 and answered general questions from the board regarding the budget. The proposed contract cost from the City of Tempe is \$245,187. The contract cost went down \$45K due to a decrease in net assessed value in the Tempe County Island Fire District. The proposed tax rate is 1.7855 with a tax levy of \$240K.

Motion by Michell/ 2nd by Pierce: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 25, 2022 at 5:45 p.m. local time for a public hearing prior to adoption; Passed 4-0. (Absent – J. Carter)

Item 7: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2022 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members (TCIFD #22-015).

Administrative manager Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There are two board member positions that are up for reelection.

Motion by Conrad/ 2nd by Michell: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2022 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 4-0. (Absent – J. Carter)

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Item 8: Consideration of items for the agenda of the Tempe County Island Fire District’s next scheduled meeting (July 25, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #22-016).

- Standard agenda items
- Budget Adoption

Item 9: Announcements:

- None

Item 10: Adjourn: Motion by Pierce / 2nd by Michell To adjourn the meeting 6:27p.m.; Passed 4-0 (Absent – J. Carter).

TCIFD meeting minutes approved: July 25, 2022.

Megan Conrad, Board Chair

Sharlan Pierce, Board Clerk

James Carter, Board Member

Kris Michell, Board Member

Will Carter, Board Member