

TCIFD Meeting Minutes – May 19, 2025

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, May 19, 2025. The meeting was held at 1255 W. Caroline Ln, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:48 p.m. by Chair Conrad.
- B. Roll Call: Chair Megan Conrad and members Kris Michell, W. Carter, and J. Carter.)

Item 1: Review and approval of the governing board meeting minutes of March 24, 2025. (TCIFD #25-010):

Motion by Michell / 2nd W. Carter: To approve the March 24, 2025 meeting minutes; Passed 4-0.

Item 2: Call to the Public:

None.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #25-n/a):

No report – No action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March & April (TCIFD #25-011):

The financial reports were reviewed for the board by administrative manager Vaughn for March and April were provided by Maricopa County and by the district's CPA, Angela Rath (all reports provided within board packet).

Motion by W. Carter / 2nd by Michell: To accept the financial reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (TCIFD #25-012):

The invoices for March and April (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,687.61); Angela Bertram, CPA (\$325); City of Tempe – 2nd half of fire services contract (\$123,390.50).

Motion by Michell/ 2nd W. Carter by: To approve the invoices in the amounts as presented; Passed 4-0.

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Item 5: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 28, 2025 at 5:45 p.m. local time for a public hearing prior to adoption (TCIFD #25-013).

Administrative Manager Vaughn discussed the proposed budget for FY 25/26 and answered general questions from the board regarding the budget. The proposed contract cost from the City of Tempe is \$248,581. The proposed tax rate is 2.1361 with a tax levy of \$243K.

Motion by Michell/ 2nd by W. Carter: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 30, 2025 at 5:45 p.m. local time for a public hearing prior to adoption; Passed 4-0.

Item 6: Consideration of items for the agenda of the Tempe County Island Fire District’s next scheduled meeting (July 28, 2025) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #25-014).

- Standard agenda items
- Budget Adoption

Item 7: Announcements:

- None

Item 8: Adjourn: Motion by Conrad / 2nd by Michell To adjourn the meeting 5:55 p.m.; Passed 4-0.

TCIFD meeting minutes approved: July 27, 2025.

Megan Conrad, Board Chair

James Carter, Board Member

Kris Michell, Board Member

Will Carter, Board Member