

TCIFD Meeting Minutes – March 23, 2020

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, March 23, 2020. The meeting was held at 9259 S. Priest Drive, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:45 p.m. by Chair Kleespies.
- B. Roll Call: Chair Dave Kleespies, Clerk Sharlan Pierce (telephonically), and members Sno Kleespies, Megan Conrad (telephonically), and James Carter (telephonically).

Item 1: Review and approval of the governing board meeting minutes of January 27, 2020 (TCIFD #20-005):

Motion by Pierce / 2nd S. Kleespies: To approve the January 27, 2020 meeting minutes; Passed 5-0.

Item 2: Call to the Public:

None.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #20- n/a):

The City of Tempe provided an incident report for the 1st half of the fiscal year from July - December 2019. There were a total of 13 incidents calls.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February (TCIFD #20-006):

The financial reports were reviewed for the board by Administrative Manager Vaughn for January and February 2020 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by D. Kleespies / 2nd by S. Kleespies: To accept the financial reports as presented; Passed 5-0.

- b) Review of invoices / payables and authorization for payment (TCIFD #20-007):

The invoices for January and February (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,974.12); Angela Bertram, CPA (\$440.00); Atlas CPA (\$1,500.00).

Motion by Pierce / 2nd S. Kleespies by: To approve the invoices in the amounts as presented; Passed 5-0.

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Item 5: Review and consideration of the annual financial review for fiscal year 2019 conducted pursuant to A.R.S. §48-803.E (TCIFD #20-008).

Administrative Manager Vaughn reviewed the fiscal 2019 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. Vaughn advised the financial review had been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Pierce/ 2nd by S. Kleespies: To accept the financial review as presented; Passed 5-0.

Item 6: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 3, 2020 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members (TCIFD #20-009).

Administrative manager Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There are three board member positions that are up for reelection.

Motion by Pierce/ 2nd by Conrad: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 3, 2020 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 5-0.

Item 7: Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (May 25, 2020) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #20-010).

- Standard agenda items
- Preliminary Budget

Item 8: Announcements:

Due to Memorial Day, the board meeting needs to be changed from May 25th. The board meeting will be moved up a week to May 18th, 2020.

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Item 9: Adjourn: Motion by D. Kleespies / 2nd by S. Kleespies: To adjourn the meeting 6:08 p.m.; Passed 5-0.

TCIFD meeting minutes approved: May 18, 2020.

Dave Kleespies, Board Chair

Sharlan Pierce, Board Clerk

James Carter, Board Member

Megan Conrad, Board Member

Sno Kleespies, Board Member