

TCIFD Meeting Minutes – March 22, 2021

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, March 22, 2021. The meeting was held at 1280 W. Caroline Ln, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:50 p.m. by Chair Conrad.
- B. Roll Call: Chair Megan Conrad, Clerk Sharlan Pierce and members and James Carter and Kris Michell.

Item 1: Review and approval of the governing board meeting minutes of January 25, 2021 (TCIFD #21-007):

Motion by Pierce / 2nd Carter: To approve the January 25, 2021 meeting minutes; Passed 4-0.

Item 2: Call to the Public:

None.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #21- n/a):

No report.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February (TCIFD #21-008):

The financial reports were reviewed for the board by Administrative Manager Vaughn for January and February 2021 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2nd by Carter: To accept the financial reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (TCIFD #21-009):

The invoices for January and February (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$2,080.17); Angela Bertram, CPA (\$382.50); SC Audit & Accounting Solutions LLC (\$1,500.00).

Motion by Pierce / 2nd Carter: To approve the invoices in the amounts as presented; Passed 4-0.

TCIFD Meeting Minutes – March 22, 2021

Item 5: Review and consideration of the annual financial review for fiscal year 2020 conducted pursuant to A.R.S. §48-803.E (TCIFD #21-010).

Administrative Manager Vaughn reviewed the fiscal 2020 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. Vaughn advised the financial review had been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Pierce/ 2nd by Carter: To accept the financial review as presented;
Passed 4-0.

Item 6: Consideration of items for the agenda of the Tempe County Island Fire District’s next scheduled meeting (May 24, 2021) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #21-011).

- Standard agenda items
- Tentative Budget

Item 7: Announcements:

TCIFD has received a refund check for \$340 from Brown & Brown Insurance.

Item 8: Adjourn: Motion by Pierce / 2nd by Carter: To adjourn the meeting 6:10 p.m.; Passed 4-0.

TCIFD meeting minutes approved: June 14, 2021.

Megan Conrad, Board Chair

Sharlan Pierce, Board Clerk

James Carter, Board Member

Kris Mitchell, Board Member