

TCIFD Meeting Minutes – June 5, 2023

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, June 5, 2023. The meeting was held at 1255 W. Caroline Ln, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:46 p.m. by Chair Conrad.
- B. Roll Call: Chair Megan Conrad, Clerk Sharlan Pierce and members Kris Michell, J. Carter and W. Carter.

Item 1: Review and approval of the governing board meeting minutes of March 27, 2023. (TCIFD #23-011):

Motion by Pierce / 2nd W. Carter: To approve the March 27, 2023 meeting minutes; Passed 5-0.

Item 2: Call to the Public:

None.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #23-n/a):

No report – No action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March & April (TCIFD #23-012):

The financial reports were reviewed for the board by administrative manager Vaughn for March & April provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2nd by Michell: To accept the financial reports as presented; Passed 5-0.

- b) Review of invoices / payables and authorization for payment (TCIFD #23-013):

The invoices for March and April (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,799); Angela Bertram, CPA (\$325); City of Tempe – 2nd half of fire services contract (\$123,048).

Motion by Pierce/ 2nd Michell by: To approve the invoices in the amounts as presented; Passed 5-0.

TCIFD Meeting Minutes – June 5, 2023

Item 6: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 24, 2023 at 5:45 p.m. local time for a public hearing prior to adoption (TCIFD #23-014).

Administrative Manager Vaughn discussed the proposed budget for FY 23/24 and answered general questions from the board regarding the budget. The proposed contract cost from the City of Tempe is \$267,525. The contract cost went up \$21K due to a decrease in net assessed value in the Tempe County Island Fire District. The proposed tax rate is 2.0274 with a tax levy of \$258K.

Motion by Pierce/ 2nd by W. Carter: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 24, 2023 at 5:45 p.m. local time for a public hearing prior to adoption; Passed 5-0.

Item 7: Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (July 24, 2023) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #23-015).

- Standard agenda items
- Budget Adoption

Item 8: Announcements:

- None

Item 9: Adjourn: Motion by Pierce / 2nd by W. Carter To adjourn the meeting 6:06p.m.; Passed 5-0.

TCIFD Meeting Minutes – June 5, 2023

TCIFD meeting minutes approved: July 24, 2023.

Megan Conrad, Board Chair

Sharlan Pierce, Board Clerk

James Carter, Board Member

Kris Michell, Board Member

Will Carter, Board Member