

# TCIFD Meeting Minutes – July 28, 2025

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## Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, July 28, 2025. The meeting was held at 1255 W. Caroline Ln, Tempe, Arizona.

### **The following agenda items were considered at the meeting:**

- A. The meeting of the TCIFD board was called to order at 5:45 p.m. by Chair Conrad.
- B. Roll Call: Chairman Megan Conrad and members Kris Michell and James Carter.  
Absent - Will Carter.

**Item 1:** Review and approval of the governing board meeting minutes of May 19, 2025 (TCIFD #25-015):

Motion by Michell/ 2<sup>nd</sup> by J. Carter: To approve the May 19, 2025 meeting minutes;  
Passed 3-0. (Absent - Will Carter)

**Item 2:** Call to the Public:

No public.

**Item 3:** Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #25- n/a):

There was no report from the city.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: May and June (TCIFD #25-016):

The financial reports were reviewed for the board by Administrative Manager Vaughn for May and June 2025 provided by Maricopa County and by the district's CPA, Angela Rath (all reports provided within board packet).

Motion by Michell / 2<sup>nd</sup> by J. Carter: To accept the financial reports as presented; Passed 3-0. (Absent - Will Carter)

- b) Review of invoices / payables and authorization for payment (TCIFD #25-017):

The invoices for May and June (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$2,276.63) and Angela Bertram, CPA (\$325),

Motion by Michell / 2<sup>nd</sup> J. Carter by: To approve the invoices in the amounts as presented; Passed 3-0. (Absent - Will Carter)

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**Item 5:** Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer’s comments on the proposed fiscal year 2025/2026 Tempe County Island Fire District revenue and expenditure budget (TCIFD #25-n/a)

Chair Conrad opened the public hearing for comment. No public requested to speak at the meeting. Chair Conrad closed the public hearing.

**Item 6:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2025 and ending June 30, 2026 and declaring such to be the budget of the Tempe County Island Fire District (TCIFD #25-018)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 25/26. Vaughn answered general questions from the board regarding the budget. The proposed tax rate to adopt is 2.1009 down slightly from last year which was 2.2106. The tax levy is \$239K TY vs \$243K LY.

Motion by Michell 2<sup>nd</sup> by J. Carter: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2025 and ending June 30, 2026 and declaring such to be the budget of the Tempe County Island Fire District; Passed 3-0. (Absent - Will Carter)

**Item 7:** Consideration of engaging the firm of Angela D. Rath, CPA for the purposes of providing the district’s accounting services for the fiscal year beginning July 1, 2025 and ending June 30, 2026 (TCIFD #25-019)

Administrative Manager Vaughn discussed the annual engagement letter from the board’s CPA, Angela Bertram and recommended retention of Ms. Rath by the TCIFD. There were no changes to the contract from last year.

Motion by Michell /2<sup>nd</sup> by J. Carter: To retain the firm of Angela Rath, CPA for accounting services; Passed 3-0. (Absent - Will Carter)

**Item 8:** Consideration of items for the agenda of the Tempe County Island Fire District’s next scheduled meeting (September 22, 2025) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #25-020).

- Standard agenda items
- Insurance Renewal

**Item 9:** Announcements:  
None

**Item 10:** Adjourn: Motion by Conrad / 2<sup>nd</sup> by Michell: To adjourn the meeting 6:52 p.m.; Passed 3-0. (Absent - Will Carter)

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TCIFD meeting minutes approved: September 28, 2025.

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Megan Conrad, Board Chair

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James Carter, Board Member

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Kris Michell, Board Member

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Will Carter, Board Member