

# TCIFD Meeting Minutes – July 27, 2020

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## Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, July 27, 2020. The meeting was held via teleconference due to COVID-19 concerns. The Arizona Attorney General has authorized teleconferencing for public meetings during the COVID-19 pandemic.

### **The following agenda items were considered at the meeting:**

- A. The meeting of the TCIFD board was called to order at 5:45 p.m. by Chair Kleespies.
- B. Roll Call: Chair Dave Kleespies, Clerk Sharlan Pierce, and members Sno Kleespies, (Absent: Megan Conrad and James Carter)

**Item 1:** Review and approval of the governing board meeting minutes of May 18, 2020 (TCIFD #20-016):

Motion by Pierce / 2<sup>nd</sup> by S. Kleespies: To approve the May 18, 2020 meeting minutes; Passed 3-0. (Absent: Megan Conrad and James Carter)

**Item 2:** Call to the Public:

No public.

**Item 3:** Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #20- n/a):

There was no report from the city.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: May and June (TCIFD #20-017):

The financial reports were reviewed for the board by Administrative Manager Vaughn for May 2020 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2<sup>nd</sup> by S. Kleespies: To accept the financial reports as presented; Passed 3-0. (Absent: Megan Conrad and James Carter)

- b) Review of invoices / payables and authorization for payment (TCIFD #20-018):

The invoices for May and June (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$2,297.44) Angela Bertram, CPA (\$292.50).

Motion by Pierce / 2<sup>nd</sup> S. Kleespies by: To approve the invoices in the amounts as presented; Passed 3-0. (Absent: Megan Conrad and James Carter)

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**Item 5:** Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2020/2021 Tempe County Island Fire District revenue and expenditure budget (TCIFD #20-n/a)

Chair Kleespies opened the public hearing for comment. No public requested to speak at the meeting. Chair Kleespies closed the public hearing.

**Item 6:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and declaring such to be the budget of the Tempe County Island Fire District (TCIFD #20-019)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 20/21. Vaughn answered general questions from the board regarding the budget. The proposed adopted tax rate is 2.0091, up slightly from last year which was 1.9763. The tax levy is proposed to be \$226K TY, vs \$224K LY. The proposed budget is fairly constant compared to LY.

Motion by S. Kleespies/ 2<sup>nd</sup> by Pierce: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and declaring such to be the budget of the Tempe County Island Fire District; Passed 3-0. (Absent: Megan Conrad and James Carter)

**Item 7:** Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (September 28, 2020) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #20-020).

- Standard agenda items
- Insurance Renewal

**Item 8:** Announcements:

- Today is the last meeting for both Dave Kleespies and Sno Kleespies. They are resigning from their positions due to moving out of state.

**Item 9:** Adjourn: Motion by D. Kleespies / 2<sup>nd</sup> by S. Pierce: To adjourn the meeting 6:03 p.m.; Passed 5-0.

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TCIFD meeting minutes approved: September 28, 2020.

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Sharlan Pierce, Board Clerk

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Megan Conrad, Board Member

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James Carter, Board Member