

TCIFD Meeting Minutes – July 19, 2021

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, July 19, 2021. The meeting was held at 1255 W. Caroline Ln, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:45 p.m. by Chair Conrad.
- B. Roll Call: Chair Megan Conrad, Clerk Sharlan Pierce, and members James Carter (Kris Michell attended @ 5:55pm)

Item 1: Review and approval of the governing board meeting minutes of June 14, 2021 (TCIFD #21-017):

Motion by Carter / 2nd by Pierce: To approve the June 14, 2021 meeting minutes; Passed 3-0. (Absent: Michell)

Item 2: Call to the Public:

No public.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #21- n/a):

There was no report from the city.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: June (TCIFD #21-018):

The financial reports were reviewed for the board by Administrative Manager Vaughn for June 2021 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2nd by Carter: To accept the financial reports as presented; Passed 3-0. (Absent: Michell)

- b) Review of invoices / payables and authorization for payment (TCIFD #21-019):

The invoices for May and June (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$2002.26) Angela Bertram, CPA (\$292.50).

Motion by Pierce / 2nd Carter by: To approve the invoices in the amounts as presented; Passed 3-0. (Absent: Michell)

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Item 5: Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2021/2022 Tempe County Island Fire District revenue and expenditure budget (TCIFD #21-n/a)

Chair Conrad opened the public hearing for comment. No public requested to speak at the meeting. Chair Conrad closed the public hearing.

Board Member Kris Michell joined the meeting.

Item 6: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2021 and ending June 30, 2022 and declaring such to be the budget of the Tempe County Island Fire District (TCIFD #21-020)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 21/22. Vaughn answered general questions from the board regarding the budget. The proposed tax rate to adopt is 1.9021, down from last year which was 2.0091. The tax levy is proposed to be \$270K TY vs \$226K LY. There was a significant pipe replacement by Southwest Gas, which significantly contributed to the 148% increase in the county island's Net Centrally Valued Property.

Motion by Pierce 2nd by Carter: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2021 and ending June 30, 2022 and declaring such to be the budget of the Tempe County Island Fire District; Passed 4-0.

Item 7: Consideration of engaging the firm of Angela D. Bertram, CPA for the purposes of providing the district's accounting services for the fiscal year beginning July 1, 2021 and ending June 30, 2022 (TCIFD #21-021)

Tabled until next meeting.

Item 8: Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (September 27, 2021) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #21-022).

- Standard agenda items
- Insurance Renewal

Item 9: Announcements:

The location for the TCIFD meetings will now be held at 1255 W. Caroline Ln, Tempe, Arizona.

Item 10: Adjourn: Motion by Pierce / 2nd by Carter: To adjourn the meeting 5:58 p.m.; Passed 4-0.

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TCIFD meeting minutes approved: September 27, 2021.

Megan Conrad, Board Chair

Sharlan Pierce, Board Clerk

James Carter, Board Member

Kris Michell, Board Member