

TCIFD Meeting Minutes – January 25, 2021

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, January 25, 2021. The meeting was held at 1280 W. Caroline Ln, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:48 p.m. by Megan Conrad.
- B. Roll Call: Chairman – Megan Conrad, Clerk Sharlan Pierce, and member and Kris Michell.

Item 1: Consideration of electing a chair and clerk of the Tempe County Island Fire District’s governing board pursuant to A.R.S. §48-803(E) (TCIFD #21-001).

There was a general discussion about the chair and clerk positions.

Motion by Pierce / 2nd by Michell to elect Megan Conrad as the board chair and Sharlan Pierce as the board clerk; Passed 3-0.

Item 2: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (TCIFD #21-002)

James Carter is interested in the vacant position on the Tempe County Island Fire District. There was a general discussion among the board.

Motion by Pierce / 2nd by Michell to appoint James Carter to the vacant position on the governing board pursuant to A.R.S. §48-852(B); Passed 3-0.

Item 3: Review and approval of the governing board meeting minutes of November 30, 2020 (TCIFD #21-003):

Motion by Pierce / 2nd by Michell: To approve the November 30, 2020 meeting minutes; Passed 4-0.

Item 4: Call to the Public:

No public.

Item 5: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #21- n/a):

There was no report from the city.

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Item 6: Consideration of district financial matters:

- a) Review of monthly financial reports: November and December (TCIFD #21-004):

The financial reports were reviewed for the board by Administrative Manager Vaughn for November and December 2020 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2nd by Carter: To accept the financial reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (TCIFD #21-005):

The invoices for November and December (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,956.58) Angela Bertram, CPA (\$337.50).

Motion by Pierce / 2nd Michell by: To approve the invoices in the amounts as presented; Passed 4-0.

Item 7: Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (March 22, 2021) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #21-006).

- Standard agenda items

Item 8: Announcements:

None

Item 9: Adjourn: Motion by Pierce / 2nd by Michell: To adjourn the meeting 6:05 p.m.; Passed 4-0.

TCIFD meeting minutes approved: March 22, 2021.

Megan Conrad, Board Chair

Sharlan Pierce, Board Clerk

James Carter, Board Member

Kris Michell, Board Member