

# TCIFD Meeting Minutes – January 23, 2023

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## Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, January 23, 2023. The meeting was held at 1255 W. Caroline Ln, Tempe, Arizona.

### **The following agenda items were considered at the meeting:**

- A. The meeting of the TCIFD board was called to order at 5:45 p.m. by Megan Conrad.
- B. Roll Call: Chairman – Megan Conrad, Clerk Sharlan Pierce, and members Kris Michell, James Carter, and Will Carter.

**Item 1:** Consideration of electing a chair and clerk of the Tempe County Island Fire District’s governing board pursuant to A.R.S. §48-803(E) (TCIFD #23-001).

There was a general discussion about the chair and clerk positions.

Motion by Pierce / 2<sup>nd</sup> by W. Carter to elect Megan Conrad as the board chair;  
Passed 5-0.

Motion by Conrad / 2<sup>nd</sup> by W. Carter to elect Sharlan Pierce as the board clerk;  
Passed 5-0.

**Item 2:** Review and approval of the governing board meeting minutes of November 28, 2022 (TCIFD #23-002):

Motion by Pierce / 2<sup>nd</sup> by W. Carter: To approve the November 28, 2022 meeting minutes; Passed 5-0.

**Item 3:** Call to the Public:

No public.

**Item 4:** Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #23- n/a):

There was no report from the city.

**Item 5:** Consideration of district financial matters:

- a) Review of monthly financial reports: November and December (TCIFD #23-003):

The financial reports were reviewed for the board by Administrative Manager Vaughn for November and December 2022 provided by Maricopa County and by the district’s CPA, Angela Bertram (all reports provided within board packet).

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Motion by Pierce / 2<sup>nd</sup> by Michell: To accept the financial reports as presented; Passed 5-0.

b) Review of invoices / payables and authorization for payment (TCIFD #23-004):

The invoices for November and December (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,627) Angela Bertram, CPA (\$325).

Motion by Pierce / 2<sup>nd</sup> Michell by: To approve the invoices in the amounts as presented; Passed 5-0.

**Item 6:** Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (March 27, 2023) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #22-005).

- Standard agenda items
- Annual Review

**Item 7:** Announcements:

None

**Item 8:** Adjourn: Motion by Pierce / 2<sup>nd</sup> by Michell: To adjourn the meeting 5:54 p.m.; Passed 5-0.

TCIFD meeting minutes approved: March 27, 2023.

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Megan Conrad, Board Chair

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Sharlan Pierce, Board Clerk

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James Carter, Board Member

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Kris Michell, Board Member

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Will Carter, Board Member