

# TCIFD Meeting Minutes – May 28, 2019

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## Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, May 28, 2019. The meeting was held at 9259 S. Priest Drive, Tempe, Arizona.

### **The following agenda items were considered at the meeting:**

- A. The meeting of the TCIFD board was called to order at 6:10 p.m. by Chair Kleespies.
- B. Roll Call: Chair Dave Kleespies, Clerk Sharlan Pierce (telephonically), and members Sno Kleespies (telephonically). Absent : James Carter and Megan Conrad

**Item 1:** Review and approval of the governing board meeting minutes of March 25, 2019 & April 17, 2019 (TCIFD #19-013):

Motion by Pierce: / 2<sup>nd</sup> S. Kleespies: To approve the March 25, 2019 and April 17, 2019 meeting minutes; Passed 3-0. (Absent – Carter & Conrad)

**Item 2:** Call to the Public:

None.

**Item 3:** Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #19- n/a):

No report – No action taken

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: March and April (TCIFD #19-014):

The financial reports were reviewed for the board by administrative manager Vaughn for March and April 2019 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2<sup>nd</sup> by S. Kleespies: To accept the financial reports as presented; Passed 3-0. (Absent – Carter & Conrad)

- b) Review of invoices / payables and authorization for payment (TCIFD #19-015):

The invoices for March and April (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$2,431.53); Angela Bertram, CPA (\$292.50); City of Tempe – 2<sup>nd</sup> half of fire services contract (\$111,551),

Motion by Pierce / 2<sup>nd</sup> S. Kleespies by: To approve the invoices in the amounts as presented; Passed 3-0. (Absent - Carter & Conrad)

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**Item 5:** Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 22, 2019 at 5:45 p.m. local time for a public hearing prior to adoption (TCIFD #19-016).

Administrative Manager Vaughn discussed the proposed budget for FY 19/20 and answered general questions from the board regarding the budget. There is a proposed slight increase in the tax rate due to the increase of \$14K in the contract cost from the City of Tempe.

Motion by Pierce / 2<sup>nd</sup> by S. Kleespies: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 22, 2019 at 5:45 p.m. local time for a public hearing prior to adoption; Passed 3-0. (Absent – Carter & Conrad)

**Item 6:** Review and possible action of the extension to the intergovernmental agreement for the provision of fire protection services between the City of Tempe and the Tempe County Island Fire District (TCIFD #19-017).

Administrative Manager Vaughn discussed slight changes in the IGA from Nick Cornelius. He updated one statute 48-853(A)(9)(a) and added language regarding fire district non-appropriation language in section V.

Motion by Pierce/ 2<sup>nd</sup> by S. Kleespies: To approve the extension of the intergovernmental agreement for the provision of fire protection services between the City of Tempe and the Tempe County Island Fire District Passed 3-0. (Absent – Carter & Conrad)

**Item 7:** Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (July 22, 2019) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #19-018).

- Standard agenda items
- Budget Adoption

**Item 8:** Announcements:

- None

**Item 9:** Adjourn: Motion by Pierce / 2<sup>nd</sup> by S. Kleespies: To adjourn the meeting 6:25p.m.; Passed 3-0. (Absent – Carter & Conrad)

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TCIFD meeting minutes approved: July 22, 2019.

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Dave Kleespies, Board Chair

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Sharlan Pierce, Board Clerk

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Sno Kleespies, Board Member

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Megan Conrad, Board Member

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James Carter, Board Member