

TCIFD Meeting Minutes – March 25, 2019

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, March 25, 2019. The meeting was held at 9259 S. Priest Drive, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:47 p.m. by Chair Kleespies.
- B. Roll Call: Chair Dave Kleespies, Clerk Sharlan Pierce, and members Sno Kleespies, Megan Conrad and James Carter

Item 1: Review and approval of the governing board meeting minutes of January 28, 2019 (TCIFD #19-006):

Motion by Conrad / 2nd Carter: To approve the January 28, 2019 meeting minutes; Passed 5-0.

Item 2: Call to the Public:

None.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #19- n/a):

No report.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February (TCIFD #19-007):

The financial reports were reviewed for the board by Administrative Manager Vaughn for January and February 2019 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by S. Kleespies / 2nd by Pierce: To accept the financial reports as presented; Passed 5-0.

- b) Review of invoices / payables and authorization for payment (TCIFD #19-008):

The invoices for January and February (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,747.91); Angela Bertram, CPA (\$405.00); Accounting Professionals (\$1,500.00).

Motion by S. Kleespies / 2nd Pierce by: To approve the invoices in the amounts as presented; Passed 5-0.

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Item 5: Review and consideration of the annual financial review for fiscal year 2018 conducted pursuant to A.R.S. §48-803.E (TCIFD #19-009).

Administrative Manager Vaughn reviewed the fiscal 2018 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. Vaughn advised the financial review had been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Conrad/ 2nd by Pierce: To accept the financial review as presented; Passed 5-0.

Item 6: Discussion and update regarding the intergovernmental agreement with the City of Tempe (TCIFD #19-010).

The Fire District will need to retain an attorney to review the IGA renewal between the City of Tempe and the TCIFD. The City of Tempe will be sending over the IGA renewal shortly.

Item 7: Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (May 27, 2019) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #19-011).

- Standard agenda items
- Preliminary Budget

Item 8: Announcements:

None.

Item 9: Adjourn: Motion by Pierce / 2nd by Conrad: To adjourn the meeting 6:05 p.m.; Passed 5-0.

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TCIFD meeting minutes approved: May 28, 2019.

Dave Kleespies, Board Chair

Sharlan Pierce, Board Clerk

James Carter, Board Member

Megan Conrad, Board Member

Sno Kleespies, Board Member