

TCIFD Meeting Minutes – September 24, 2018

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, September 24, 2018. The meeting was held at 9259 S. Priest Drive, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:45 p.m. by Chair Kleespies.
- B. Roll Call: Chair Dave Kleespies and members Sno Kleespies, Megan Conrad and James Carter (Absent - Sharlan Pierce)

Item 1: Review and approval of the governing board meeting minutes of July 23, 2018 (TCIFD #18-022):

Motion by Conrad / 2nd by S. Kleespies To approve the July 23, 2018 meeting minutes;
Passed 4-0 (Absent – Pierce)

Item 2: Call to the Public: None.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #18- n/a):
None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: July and August 2018 (TCIFD #18-023):

The financial reports were reviewed for the board by administrative manager Vaughn for July and August 2018 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by D. Kleespies / 2nd by Conrad: To accept the financial reports as presented; Passed 4-0. (Absent – Pierce)

- b) Review of invoices / payables and authorization for payment (TCIFD #18-024):

The invoices for July and August (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,652.65); Angela Bertram, CPA (\$180.00).

Motion by S. Kleespies / 2nd Conrad by: To approve the invoices in the amounts as presented; Passed 4-0. (Absent – Pierce)

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Item 5: Consideration on renewing the district’s general liability and associated insurance and policies with VFIS of Arizona (TCIFD #18-025):

Administrative Manager Vaughn provided an overview of the insurance services proposal by VFIS that had been distributed to each board member. There was a general discussion by the board concerning various components within the VFIS insurance proposal. The slight increase in insurance premium was due to the increase in the Fire Protection Services contract. The expiring premium was \$16, 824. The renewal premium was \$17,186.

Motion by D. Kleespies / 2nd S. Kleespies by: To renew the general liability and associated insurance and policies with VFIS of Arizona and authorize the payment to Brown & Brown Insurance for the annual premium amount of \$17,186; Passed 4-0. (Absent –Pierce)

Item 6: Consideration of items for the agenda of the Tempe County Island Fire District’s next scheduled meeting (November 26, 2018) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #18-026).

- Standard agenda items

Item 7: Announcements:

Item 8: Adjourn: Motion by by D. Kleespies / 2nd S. Kleespies: To adjourn the meeting 5:58 p.m.; Passed 4-0 (Absent - Pierce)

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TCIFD meeting minutes approved: November 26, 2018.

Dave Kleespies, Board Chair

Sharlan Pierce, Board Clerk

Sno Kleespies, Board Member

Megan Conrad, Board Member

James Carter, Board Member