

TCIFD Meeting Minutes – May 21, 2018

Tempe County Island Fire District

Tempe County Island Fire District (TCIFD) governing board met in a properly posted open public meeting on Monday, May 21, 2018. The meeting was held at 9259 S. Priest Drive, Tempe, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the TCIFD board was called to order at 5:46 p.m. by Chair Kleespies.
- B. Roll Call: Chair Dave Kleespies, Clerk Sharlan Pierce, and members Sno Kleespies, and James Carter (Megan Conrad – Absent)

Item 1: Review and approval of the governing board meeting minutes of March 26, 2018 (TCIFD #18-010):

Motion by Pierce: / 2nd S. Kleespies: To approve the March 26, 2018 meeting minutes; Passed 4-0. (Absent – Conrad)

Item 2: Call to the Public:

None.

Item 3: Report from the City of Tempe Fire Department:

- a) Report detailing emergency response / activities within the district (TCIFD #18- n/a):

Chief Hans Silberschlag discussed that there were zero incidents in March and in April there was a fire that moved to a structure.

Discussion Only – No action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April (TCIFD #18-011):

The financial reports were reviewed for the board by administrative manager Vaughn for March and April 2018 provided by Maricopa County and by the district's CPA, Angela Bertram (all reports provided within board packet).

Motion by Pierce / 2nd by S. Kleespies: To accept the financial reports as presented; Passed 4-0. (Absent – Conrad)

- b) Review of invoices / payables and authorization for payment (TCIFD #18-012):

The invoices for March and April (enclosed within board packet) were presented to the board for payment: PolicyLogic, LLC (\$1,659.03); Angela Bertram, CPA (\$180.00); City of Tempe – 2nd half of fire services contract (\$108,819), Atlas CPA

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(\$1500.)

Motion by Pierce / 2nd S. Kleespies by: To approve the invoices in the amounts as presented; Passed 4-0. (Absent – Conrad)

Item 5: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 23, 2018 at 5:45 p.m. local time for a public hearing prior to adoption (TCIFD #18-013).

Administrative Manager Vaughn discussed the proposed budget for FY 18/19 and answered general questions from the board regarding the budget. There is a proposed slight increase in the tax rate due to the increase of \$7K in the contract cost from the City of Tempe. Asst. Chief Silberschlag discussed a new station at Warner and McClintock that is proposed to open in 2019.

Motion by Pierce / 2nd by S. Kleespies: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 23, 2018 at 5:45 p.m. local time for a public hearing prior to adoption; Passed 4-0. (Absent – Conrad)

Item 6: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 6, 2018 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members (TCIFD #18-014).

Administrative manager Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There are two board member positions that are up for reelection.

Motion by Pierce/ 2nd by S. Kleespies: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 6, 2018 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 4-0. (Absent – Conrad)

Item 7: Consideration of items for the agenda of the Tempe County Island Fire District's next scheduled meeting (July 23, 2018) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (TCIFD #18-015).

- Standard agenda items

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- Budget Adoption

Item 8: Announcements:

- None

Item 9: Adjourn: Motion by Pierce / 2nd by S. Kleespies: To adjourn the meeting 6:08p.m.; Passed 4-0. (Absent – Conrad)

TCIFD meeting minutes approved: July 23, 2018.

Dave Kleespies, Board Chair

Sharlan Pierce, Board Clerk

Sno Kleespies, Board Member

Megan Conrad, Board Member

James Carter, Board Member